

REGULATIONS FOR THE CALL FOR RESEARCH PROJECTS

*Evaluation of the impact of the exceptional increase of
the Prime d'activité*

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ARTICLE 1 - Identification

Services du Premier ministre
FRANCE STRATÉGIE (Commissariat général à la stratégie et à la prospective)
20 avenue de Ségur
75344 PARIS CEDEX 07
www.strategie.gouv.fr

Adjudicating Authority Representative (AAR) :
The General Commissioner of France Stratégie

DEADLINE DATE AND TIME FOR SUBMISSION OF PROJECTS :

Friday, November 13, 2020 - 2:00 pm (Paris time)

ARTICLE 2 - Scope of application

The present document applies to the applicant to a call for research projects launched by FRANCE STRATÉGIE, and then to the beneficiary of funding allocated by FRANCE STRATÉGIE for the realization of a project selected within the framework of this call for research projects (APR).

ARTICLE 3 - Course of the procedure

The funding procedure by call for research projects includes four successive phases :

- the advertising phase of the call for research projects ;
- the research project selection phase
- the attribution phase ;
- the execution phase of the agreement.

ARTICLE 4 - Advertising - Advertising terms

The call for research projects is publicized through the publication of the consultation file on the FRANCE STRATÉGIE website.

The consultation file for the call for projects can be downloaded at the following address:

<https://strategie.gouv.fr/actualites/appele-projets-de-recherche-evaluation-de-limpact-de-revalorisation-de-prime-dactivite>

ARTICLE 5 - Conditions of participation

5.1 Eligibility to apply for this call for research projects :

Any public or private research organization is eligible to apply for this call for research projects.

A research organization is considered to be an entity, such as a university or research institute, regardless of its legal status (public or private law organization) or method of financing, whose primary purpose is to carry out research activities and to disseminate their results through teaching, publication or technology transfer; profits are fully reinvested in these activities, in the dissemination of their results or in teaching.

In support of his or her candidacy, the candidate attaches a declaration on its honour certifying that it meets the above eligibility requirements.

5.2 The scientific manager

No one person may be designated as the scientific manager of more than two research projects submitted in response to the same call for research projects.

Failure to do so will result in the rejection of the applications concerned.

The content of the folder is composed of :

- the presentation of the theme of the call for research projects ;
- of the regulations of the call for research projects ;
- of the "Presentation of Applicant Organization" form ;
- of the "budget presentation" form.

Article 6 - Contents of the application file

Each application package must consist of the following elements :

- The detailed presentation of the research project, on plain paper, dated and signed by the scientific manager, addressing the following points: Research objectives / Research hypotheses / Methodology / Data sources and time required to access them ;
- The detailed presentation of the research project budget, dated and signed by the scientific manager;
- The CV and bibliography adapted to the subject of the research of each of member of the proposed team;
- Any document that completes the presentation of the established project;
- Bank account identification ("RIB") and a "Kbis extract" from the applicant organization;
- A USB key containing all the above-mentioned documents in dematerialized version.

ARTICLE 7 - Sending the file

Candidates must send their application in a sealed envelope, by registered letter with an acknowledgement of receipt by post, or by direct delivery to the department against a receipt. In addition to the address indicated below, this envelope will bear the candidate's name and the following indication: "**APR_EVAL_STRATEGIE_PAUV_REVAL_PA – NE PAS OUVRIR**".

Mail should be sent to the following address:

FRANCE STRATEGIE
Secrétariat général
Bureau des affaires financières
20 avenue de Ségur
TSA 90725
75344 PARIS CEDEX 07

Deadlines for receipt of bids are listed on the first page of this document.

In the case of handing over files directly to the department, these deliveries can be made on working days from 10:00 am to 5:00 pm.

ARTICLE 8 - Budget - Expenses eligible for subsidy by France Stratégie

The applicant values the global budget of the research project, as well as the participation requested from FRANCE STRATÉGIE.

Under no circumstances is France Stratégie likely to finance a research project 100%. Moreover, only certain types of expenditure are eligible for funding by FRANCE STRATÉGIE.

For the sake of harmonization with European regulations¹ applicable to state aid for research, development and innovation, the following 4 categories of eligible costs have been selected:

- a) Personnel expenses
- b) Mission expenses
- c) Operating expenses
- d) Management fees

Eligible costs for subsidy	Participation requested from FRANCE STRATÉGIE
a) Personnel expenses	Up to 100% of the time
b) Mission expenses	Up to 100% of the time
c) Operating expenses	Up to 75%
d) Management fees	Up to 15% of (a + b + c)

8.1 Personnel expenses

For research organizations governed by public law, only so-called temporary staff may be financed, in whole or in part, by the grant.

For private law research organizations, the costs of so-called permanent staff are also eligible expenses for subsidy.

Temporary staff means any staff recruited for the project, for the realization of the project, the duration of recruitment not exceeding the duration of the research.

8.2 Mission expenses

Mission expenses for temporary and permanent staff may be partially financed, on the sole condition that the expenses incurred are for missions directly related to the performance of the research.

These may include travel, conference attendance, accommodation and meals.

NOTE: Only mission expenses incurred during the research period are covered.

¹

See Commission Regulation 651/2014, point 25 and Annex I of the Framework for State Aid for Research, Development and Innovation n°2014/C 198/01.

8.3 Operating expenses

Eligible operating expenses are :

- Documentation costs (subscription, purchase of books, etc.);
- The cost of transcribing interviews ;
- The costs related to data access, where applicable, provided that access concerns, at least in part, paid access to data of which FRANCE STRATÉGIE is the custodian ;
- Translation costs ;
- Postal charges ;
- Expenses for the purchase of computer equipment (dictaphones, etc.) whose unit cost is less than €400.00 excluding VAT ;
- Reprography fees ;
- Telecommunication costs (telephone conversations, etc.) ;
- Secretarial expenses (excluding staff costs).

NOTE: Only the operating expenses incurred for the research project are covered.

8.4 Management fees/structure

Management fees are capped at 15% of the total costs eligible for subsidy.

ARTICLE 9 - Submission of application files

The application must be submitted before the deadline set in the call for research projects' text. Any application received after the deadline will be rejected without being analyzed.

ARTICLE 10 - Verification of application files

Applications received on time are subject to verification. FRANCE STRATÉGIE verifies in particular that the file is complete, and complies with the presentation requirements and the conditions of participation.

Any file that does not comply with the conditions of participation relating to the nature of the applicant (cf. article 5.1) or the scientific manager (cf. article 5.2) is rejected without being evaluated.

If the administration finds that the file is not complete, does not comply with the presentation requirements or that the budget presentation does not comply with the conditions described in Article 8, it may decide to allow a period of 4 working days for all applicants concerned to complete or correct their application file.

After this period, any file that has not been brought into conformity is rejected without being evaluated. A candidate cannot take advantage of the 4 working days deadline to modify his research project in any way whatsoever.

ARTICLE 11 - Evaluation of research projects

11.1 - Evaluation criteria

Research projects are evaluated according to the same criteria:

- The adequacy of the research project and the research objectives with the objectives of the call for research projects ;
- The interest of the proposed research hypotheses and methodology, as well as their adequacy with the expected results;
- The scientific competence of the proposed team;
- Adequacy of the estimated budget with the research project.

11.2 The Selection Committee

The evaluation of the research projects takes place within the framework of the evaluation committee of the National Strategy for the Prevention and Fight against Poverty, chaired by Louis Schweitzer.

11.3. Selection of projects

At the end of its evaluation, the AAR draws up a list of projects selected from the projects received.

The AAR prepares a presentation report.

At the end of the selection process, the AAR establishes contact with the selected projects' scientific manager in order to prepare the conventions.

ARTICLE 12 - Validation of the amount allocated by the administration

Each applicant presents a provisional budget for the research project, including the amount of the participation requested from FRANCE STRATÉGIE.

On the basis of the presentation report, the provisional budgets of the selected projects and the credits at its disposal, FRANCE STRATÉGIE forecasts the amount it intends to allocate to each project. There are two possible scenarios, depending on whether or not the amount FRANCE STRATÉGIE intends to allocate corresponds to the amount requested.

12.1 The Amount that FRANCE STRATÉGIE intends to allocate corresponds to the amount requested

If the amount that FRANCE STRATÉGIE intends to allocate is identical to the amount requested in the provisional budget of the application file, the provisional budget will appear as an annex to the agreement.

12.2 The Amount that FRANCE STRATÉGIE intends to allocate does not correspond to the amount requested

If the amount that FRANCE STRATÉGIE intends to allocate is not the same as the amount requested in the provisional budget of the application file, the AAR will contact the scientific manager in order to establish a new provisional budget.

Depending on the observations of the scientific manager, FRANCE STRATEGIE may revise the amount it intends to allocate.

If the scientific manager and the AAR reach an agreement concerning the new provisional budget, in particular for the part to be covered by FRANCE STRATÉGIE, the new budget will be annexed to the agreement.

If the scientific manager and the AAR are unable to reach an agreement concerning the provisional budget, in particular for the part to be covered by FRANCE STRATÉGIE, the latter may renounce to allocate funding to the project. As a result, no agreement is established.

ARTICLE 13 - Validation of the research project

Each candidate proposes a research project. There are two possible scenarios, depending on whether or not the project has been subject of critical observations by the selection committee and the AAR.

13.1 The research project was not critically subject of critical observations

The research project and its presentation are annexed to the agreement, as it is, as produced in the application file.

13.2 The research project has been the subject of critical observations

On the basis of the presentation report, the AAR establishes contact with the scientific managers of the selected projects for which the selection committee has made critical observations, be it :

- on the very content of the research project (interest of the hypotheses, relevance of the methods envisaged, sincerity of the provisional budget, etc.) ;
- on the relevance of the research objectives.

If agreement is reached between the scientific manager and the AAR regarding the consideration of these observations, the amended research proposal, if any, and/or its amended format, if any, will be annexed to the agreement.

If the scientific manager and the AAR cannot reach an agreement concerning the consideration of these observations, FRANCE STRATÉGIE may waive the allocation of a grant to the project. As a result, no agreement is established.

ARTICLE 14 - Information from candidates who have not been awarded a grant

Non-awarded applicants are informed as follows:

- The list of recipients is published on the FRANCE STRATÉGIE website at the following address:
<http://www.strategie.gouv.fr/> ;
- a newsletter is sent electronically to the scientific managers of non-validated projects.

ARTICLE 15 - Contacts

For technical and scientific questions :

Marine de Montaignac : marine.demontaignac@strategie.gouv.fr (Project manager)

For administrative and financial questions :

Anne Farkas: anne.farkas@strategie.gouv.fr (Head of Financial Affairs Office)